

Lakes Region Conservation Trust

Request Form for Event/Program/Activity on LRCT Properties

Thank you for your interest in holding an event, program, or activity on a property owned by the Lakes Region Conservation Trust. In order to consider your request, we need you to provide us with the information outlined below at least two months in advance of the proposed event/program/activity. We will review your request and respond to you as soon as possible. If you have any questions, please contact LRCT at 603-253-3301 or lrct@lrct.org.

Organization Submitting Request: _____

Contact Information

Name: _____

Address: _____
Street City State Zip

Phone: _____ **Email:** _____

Event Details

Date: _____ **Start/End Time:** _____

Number of Participants: _____

Location of Event/Program/Activity: _____
(name of LRCT property; specific location on property; if location cannot be identified by specific name, such as trail name, please provide map indicating location) _____

Description of Event/Program/Activity: _____
(description should specify equipment of materials that will be brought to or left on property) _____

How will your organization ensure participant safety? _____

Does your organization carry insurance for this type of event/program/activity? yes no
(if yes, you will be asked to provide LRCT with a copy of your insurance certificate.)

Will a fee be charged for the event/program/activity? yes no

If a fee will be charged, please specify the services, materials, etc. the participants would be charged for: _____

Would you be willing to distribute information regarding LRCT to the participants? yes no

Please return this form to: Lakes Region Conservation Trust, PO Box 766, Center Harbor, NH 03226

For LRCT Use Only:

- The event/program/activity described above has been approved by LRCT.
- The event/program/activity described above has been approved by LRCT with the following modifications: _____
- The event/program/activity described above has not been approved by LRCT

Signed: _____
LRCT President, or Designee Date