

Lakes Region Conservation Trust

Request Form for Event/Program/Activity on LRCT Property

Thank you for your interest in holding an event, program, or activity on a property owned by the Lakes Region Conservation Trust. In order to consider your request, we need you to provide us with the information outlined below at least 2 months in advance of the proposed event/program/activity. We will review your request and respond to you as soon as possible. If you have any questions, please contact LRCT at 603-253-3301 or lrct@lrct.org.

Organization Submitting Request: _____

Contact Information: _____

(name, address, phone no., e-mail address) _____

Date and Time of Event/Program/Activity: _____

Number of Participants: _____

Location of Event/Program/Activity _____

(name of LRCT property; specific location on property; if location cannot be identified by specific name, such as trail name, please provide map indicating location) _____

Description of Event/Program/Activity: _____

(description should specify equipment or materials that will be brought to or left on property) _____

How will your organization ensure participant safety? _____

Does your organization carry insurance for this type of event/program/activity? Yes No

(If yes, you will be asked to provide LRCT with a copy of your insurance certificate.)

Will a fee be charged for the event/program/activity? Yes No

If a fee will be charged, please specify the services, materials, etc. the participants would be charged for: _____

Would you be willing to supply LRCT with the names and addresses of the participants or to distribute information regarding LRCT to the participants? Yes No

Please return this form to: Lakes Region Conservation Trust, PO Box 766, Center Harbor, NH 03226

For LRCT Use Only:

The event/program/activity described above has been approved by LRCT.

The event/program/activity described above has been approved by LRCT with the following modifications: _____

The event/program/activity described above has not been approved by LRCT.

Signed: _____

LRCT President, or Designee

_____ Date